

A meeting of the staff is convened today at 12.00 p.m. at Principal's chamber.

Agenda for the meeting:-

- 1.) Internship for Final Year UG students.
- 2.) Lesson Plan
- 3.) Activities to be conducted.
- 4.) Any other agenda.

Sri. Chandramouleshwara M welcomed the Principal and other staff members & requested Principal to initiate the meeting.

Members Present :-

- 1.) Prof. B. Jayashree
- 2.) Satyashree
- 3.) Vidya S.G.
- 4.) Sumal Kumari S.K.
- 5.) Varalakshmi G.
- 6.) Sumya
- 7.) Vishalakshi Naykar
- 8.) CHANDRAMOULESHWARA M.
- 9.) Harisha M.C.
- 10.) CHANDRAKALA V.
- 11.) Kantharaj H.
- 12.) Ravi Nair M.
- 13.) Keerthi C.S.
- 14.) Sudhakar A.S.

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12) Gunashekara J

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Prof. B. Jayashree, Principal initiated the meeting and discussed the format and guidelines of Internship to be conducted for final year UG students. Report and evaluation criteria of the internship was also discussed.

Principal informed all the HOD's to prepare lesson plans for their respective departments and program outcomes should be discussed with the students along with the syllabus in the classroom.

It was decided that NSS camp, Placement Drive, Blood donation camp, NCC trekking, Sports Day and college day are some of the activities to be conducted in this even semester.

Principal informed that self-appraisal forms must be filled and submitted by one and all.

As per the guidance and suggestion of the Principal, Smt. Satyashree, HOD of Computer Science was appointed as IQAC co-ordinator of APS College of Arts and Science.

Principal informed the faculty to carry out their valuation work without affecting their regular classes.

In view of Lok Sabha Elections scheduled on 26th April and 7th May in Karnataka, it has been discussed to conduct more number of informative and awareness activities from Electoral Literacy Club.

Principal informed to incorporate the internship hours in the regular timetable and to conduct regular classes as per the timetable.

Sri. Hareesha M.C, HOD of Kannada proposed the vote of thanks.

Seefe 28/3/24

PRINCIPAL

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